

**To:** Stavnes, Sandra[Stavnes.Sandra@epa.gov]; Atencio, Kathie[Atencio.Kathie@epa.gov]  
**Cc:** O'Connor, Darcy[oconnor.darcy@epa.gov]  
**From:** Wood, MelanieL  
**Sent:** Tue 8/11/2015 11:01:40 PM  
**Subject:** RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Either Joan, Shaun, or Deb told me to include her - I don't recall which so I put her name down for the session. I was told to add the woman who is on detail from DOT and I think Darcy told me who that was since I did not know who they were talking about. They said something about DOT regs and transport.

The point of the meeting on Thursday is to clarify the topic and who is doing what.

---

**From:** Stavnes, Sandra  
**Sent:** Tuesday, August 11, 2015 4:25 PM  
**To:** Atencio, Kathie  
**Cc:** Wood, MelanieL  
**Subject:** RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Kathie-my thoughts

I assume Rebecca was included as the topic also speaks to water transport issues. She has been following the DOT reg process correct and any linkages that might have with our and the states contingency planning? I am guessing on this but expect that was the intent of this session in addition to the produced water issues. Also Ayn Schmit has been involved in this with Martin but I would guess Martin would tee this issue up with the states and Ayn could be on tap for support if he needs her.

Melanie do you have additional information on how Rebecca was included?

Sandy

---

Sandra A. Stavnes  
Deputy Assistant Regional Administrator  
Office of Ecosystems Protection and Remediation (8EPR)  
USEPA Region 8  
1595 Wynkoop Street  
Denver, CO 80202  
email: [stavnes.sandra@epa.gov](mailto:stavnes.sandra@epa.gov)  
phone: 303-312-6117

---

**From:** Atencio, Kathie  
**Sent:** Tuesday, August 11, 2015 3:02 PM

**To:** Stavnes, Sandra

**Subject:** FW: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Sandy, can you help with this? Is Rebecca really the right person to be speaking on this topic? Somehow Rebecca ended up on this agenda and we're not sure why. Did Martin request for her to be on the agenda? If so, do you know what he wants her to speak on exactly? I copied the subject below:

<< OLE Object: Picture (Device Independent Bitmap) >>

---

**From:** Broussard, Rebecca

**Sent:** Tuesday, August 11, 2015 2:19 PM

**To:** Wood, MelanieL; O'Connor, Darcy

**Cc:** Deloach, Anthony; Atencio, Kathie

**Subject:** RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Hi Melanie,

I am in Durango helping with the response so I could probably call in, but will not be able to attend the call. We will figure something out.

Best,  
Rebecca

---

**From:** Wood, MelanieL

**Sent:** Tuesday, August 11, 2015 2:03 PM

**To:** Broussard, Rebecca; O'Connor, Darcy

**Cc:** Deloach, Anthony

**Subject:** RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Hi Rebecca -

I'm not sure if anyone has responded to you yet as I was out of the office yesterday. This is an annual meeting that EPA has with the state environmental directors (and this year also the oil and gas commissioners).

We have a meeting set up for tomorrow to discuss the agenda and to get clarity on the proposed agenda items. We invited you as well as your management to that meeting. My program is responsible for organizing the meeting; most of the agenda items come from the SLT.

If you are unable to attend the meeting and the RA wants a presentation on the topic then we'll need to figure out who will prepare the presentation and give the presentation. I hope that helps.

My apologies that this hit you cold. Are you able to attend the meeting on Thursday?

Thanks,

Melanie

---

**From:** Broussard, Rebecca  
**Sent:** Monday, August 10, 2015 8:08 AM  
**To:** O'Connor, Darcy; Wood, MelanieL  
**Subject:** RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Hi there,

I'm not familiar with this meeting, though I see I'm on the agenda. I'm scheduled to be in Montana for an exercise that week.

Best,  
Rebecca

-----Original Appointment-----

**From:** Lucas, Debra **On Behalf Of** O'Connor, Darcy  
**Sent:** Friday, August 07, 2015 3:40 PM  
**To:** Card, Joan; Hestmark, Martin; Bohan, Suzanne; Martinez, Jeffrey; Buhl, Rick; Broussard, Rebecca; Wood, Melaniel; McCarthy, Julia; Schmit, Ayn; Hamilton, Karen; Beeler, Cindy; Reynolds, Cynthia  
**Cc:** Videtich, Callie; Sierra, Eddie; Ward, W. Robert; Deloach, Anthony; Kortuem, Patrice; Smith, Paula  
**Subject:** First meeting to Discuss and Develop Agenda for State Directors' Meeting  
**When:** Thursday, August 13, 2015 10:00 AM-11:00 AM (UTC-07:00) Mountain Time (US & Canada).  
**Where:** Timberline Room - Conference Center

More info - the purpose of this meeting is to clarify with potential presenters the topic areas so everyone is clear on the topic and what needs to be presented.

<< File: 2015 State Directors Meeting Draft Agenda\_v\_8.docx >>

Here is the latest draft of the agenda in case you need it for the meeting next week. I did not receive any comments or responses from any of the states.

Melanie